**Position Title:**  Interim Pastor

**Purpose of Position:** The general purposes of the position are (i) to provide consistency in pastoral leadership, (ii) to provide supervision, counsel, and guidance to the church staff, and (iii) to facilitate continued progress in ministry development consistent with the church’s strategic priorities during the period leading up to the call of a new senior pastor.

**Primary Responsibilities of the Interim Pastor:**

1. **Preaching.** The interim pastor will preach each Sunday, working with other worship leaders to plan and prepare for Sunday worship services.
2. **Supervision and coordination of church staff.** The interim pastor will serve as the supervisor of paid church staff, leading regular staff meetings and overseeing the work of church staff as necessary.
3. **Pastoral functions and Sacraments.** The interim pastor will perform baptisms, dedications, weddings, funerals, and communion services in ways consistent with Covenant identity and the policies of Prairie Hills Covenant Church.
4. **Participation in Church Leadership.** The interim pastor will work as needed with the leaders of various ministry groups. Where appropriate, this will include working with leaders to further develop individual and collective leadership capacity.
5. **Pastoral Care.** The interim pastor will work with other staff and lay leaders to provide essential pastoral care for those facing significant personal and family issues, hospitalizations, etc. When need or circumstances require, the interim pastor will make appropriate referrals to qualified professional counselors.
6. **Reporting.** The interim pastor will provide regular reports on ministry to church leadership and to the congregation as necessary and appropriate. The interim pastor will also work closely with the church chair to ensure effective and healthy communication and coordination between church staff, the council, and lay leadership.

**Hours and Schedule:**

* This is considered to be a part-time salaried position, with a typical work week being approximately 20 hours.
* The interim pastor will typically be at Prairie Hills Covenant Church on Sundays. However, when circumstances or other responsibilities necessitate, flexibility will be granted to the interim pastor in managing his schedule.

**Compensation and Other Terms:**

* **Cash Compensation.** The church will pay the interim pastor a direct cash compensation of $3,000 per month. This is negotiable should the interim need to commute.
* **Length of Agreement.** This agreement shall be in effect, beginning December 1, 2024. It will terminate no later than the start date of a new permanent pastor, but it may be terminated by either the pastor or the church with a four-week written notice.